

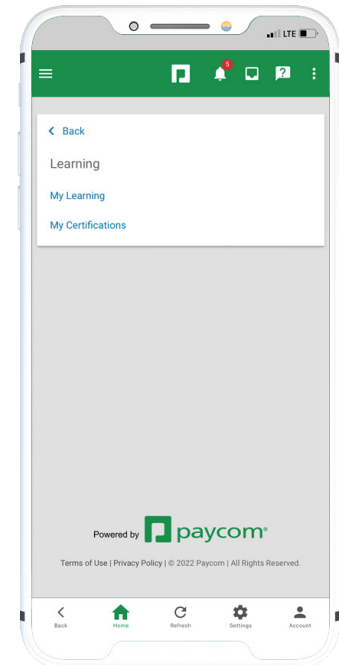
Show Me How

to Complete Assigned Learning

PAYCOM LEARNING

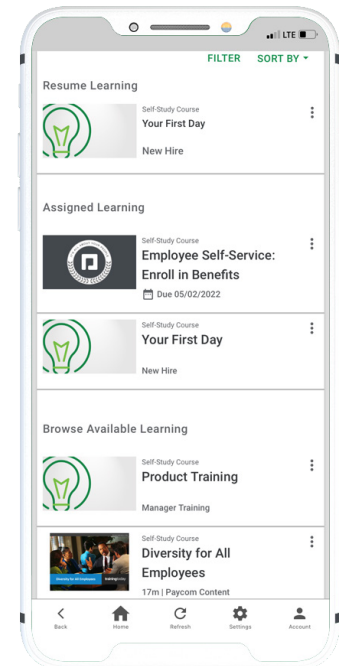
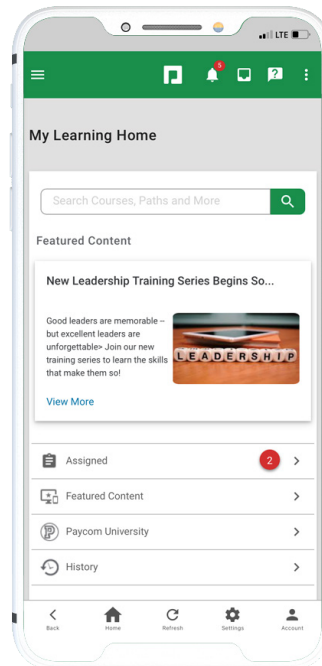
STEP 1

Log in to the Paycom app and navigate to Learning > My Learning.



STEP 2

Use the search bar to quickly find learning content or tap "Assigned" to complete assigned learning. You can also scroll down to resume previously started content, start assigned content and browse available content.



EMPLOYEES

Visit the Help Menu for the most up-to-date version of this guide.



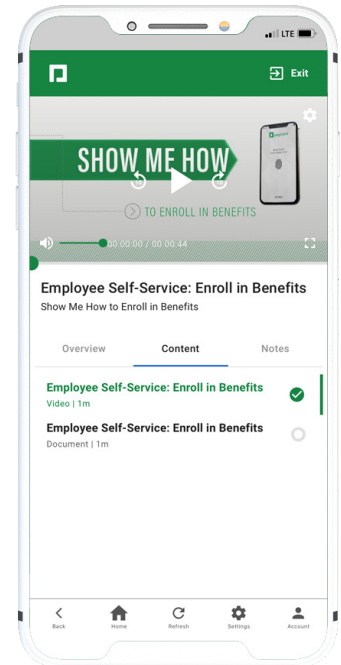
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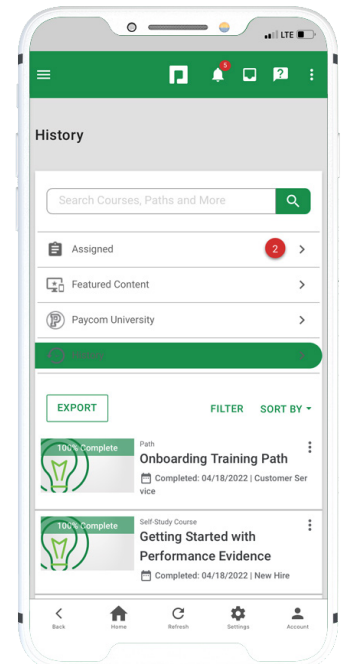
STEP 3

The Overview tab includes course details and the Content tab lists content within the course. Navigate through the assigned learning by clicking on each piece of content. You can use the Notes tab to take notes.



STEP 4

After content is completed, it displays in the History tab.



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